

VACANCY CIRCULAR

The Indian Pharmacopoeia Commission (IPC), Ghaziabad is an Autonomous Body under Ministry of Health & Family Welfare, Govt. of India primarily with the objectives of regularly updating the Indian Pharmacopoeia by publishing new edition and its addenda, National Formulary of India and other related tasks such as preparing, certification and distribution of reference substances & functions as National Coordination Centre (NCC) for Pharmacovigilance Programme of India (PvPI).

We are looking forward for the qualified personnel with age not exceeding 28 years for the one (01) post of Pharmacovigilance Associate grade III for Department of Pharmacology, Dr Balasaheb Vikhe Patil Rural Medical College, Loni, Maharashtra 413736 (ADR Monitoring Center - RMC Ahmadnagar) on Contract basis.

Name of the Post: Pharmacovigilance Associate Grade III

Essential Qualification: **Master degree in Pharmacy/Clinical Pharmacology/MBBS/BDS/Pharm.D from a recognised University/Institute**

Age: *Not exceeding 28 years*

Salary – 32,000/- per month

Job Description:

1. Collection of ADR Reports.
2. Processing of Individual Case Safety Reports (ICSRs) and managing them in ADRMS.
3. Quality review, Clinical Review & Statistical review of ICSR in Drug Safety database.
4. Any other work assigned by the Competent Authority from time to time.
5. Training/Sensitization/Feedback to physicians through newsletter circulated by the NCC-PvPI
6. Regular communication with NCC-PvPI regarding activities related to Pharmacovigilance at AMC.

Applications are invited from candidates with the attested copies of supporting documents. Applications should be submitted in hard copy .

Application is to be submitted to the AMC Co-ordinator (Dr. Rahul Kunkulol), Department of Pharmacology, 5th Floor, Dr Balasaheb Vikhe Patil Rural Medical College, Loni, Maharashtra 413736 **by 5 PM 20/10/2026**. The selection process will involve an interview by a panel. The date of the interview will be communicated to candidates through e-mail.

Note: The salary will be paid by the authorised manpower agency of IPC.

Required Documents for candidates:

1. Resume/CV
2. Valid ID Proof
3. 10th Marksheet
4. 12th Marksheet
5. Graduation Degree and Marksheet
6. Post-Graduation Degree and Marksheet (if applicable)
7. Experience Certificate, if any

*Recommended for
website advertisement*

[Signature]
Professor & HOD
Department of Pharmacology
Dr.BVP Rural Medical
College, Loni